

GUIDANCE NOTE: CLARIFICATION OF APPEAL TIME LIMIT

1. SCOPE AND PURPOSE

- 1.1 This Guidance Note provides clarification for lodging an appeal to the Administrative Court against a final written judgment of the Tribunal and clarifies the point at which time begins to run.
- 1.2 This Guidance note supplements, and should be read together with, the Tribunal Rules and Civil Procedure Rules Part 52.

2. RIGHT OF APPEAL

- 2.1 A party has a right of appeal against any substantive decision or final written Judgment of the Tribunal to the Administrative Court.

3. TIME FOR APPEAL

- 3.1 The time for lodging an appeal is **21 days**.
- 3.2 The 21-day period shall run **from the date on which the Tribunal's final written Judgment is formally provided to the parties**.
- 3.3 Time does *not* run from:
- the date the Tribunal announces its decision orally; or
 - the date on which a draft or provisional written judgment is supplied solely for the purpose of checking factual, typographical or clerical accuracy.
- 3.4 The Tribunal will notify parties expressly when the final written judgment is **formally issued**. The 21-day period shall run from that date.

4. CALCULATION OF TIME

- 4.1 Unless otherwise ordered, time shall be calculated in accordance with CPR r.2.8.
- 4.2 No extension of time is available by agreement between the parties. Any application for extension must be made to the Administrative Court.